

Twin Cities German Immersion School Job Description

Job Title: **Part-time** Math Teacher & Math Intervention Specialist (grades 4-8)

Reports to: MS Dean & Dean of Academic Support

Collaborates with: Math Fachschaft (Faculty), MS Teachers, Specialized Instruction Staff

Schedule: 9 months (188 duty days)

Teaching Load: 0.4-0.6 FTE

Classification: Salary/Exempt

Twin Cities German Immersion School (TCGIS) is a Minnesota public charter school serving 590 students from Kindergarten to 8th grade. TCGIS is dedicated to its mission of “Innovative education of the whole child through German immersion”. The school remains the largest German language school in North America and has consistently been among Minnesota’s most academically successful schools.

Position Summary:

A **MS Math Teacher** is responsible for providing an educational atmosphere where students have the opportunity to fulfill their potential for intellectual, emotional, physical, spiritual and psychological growth. This person is responsible for organizing and implementing an instructional program that will result in students achieving academic success in accordance with Twin Cities German Immersion School policies.

The **Math Intervention Specialist** provides explicit mathematics instruction in a one-to-one or small group setting to improve specific mathematics skills of a particular student or small group of students to support regular classroom instruction. The math interventionist will work with the Director of Academic Support, special education teachers, and mathematics teachers to design and create intervention plans of learning aligned with regular classroom mathematics objectives and most appropriate for each student or small group of students identified as at-risk of meeting grade level mathematics proficiency. The math interventionist will also monitor and report student progress and/or response to planned program of mathematics instruction and adjusts as needed to increase student mathematics achievement. The focus of the math intervention specialist is to develop a student-centered system of intervention that effectively works to close the achievement gaps in mathematics.

Job Duties

Math Teacher

- Implements instructional activities that contribute to a climate where students are actively engaged in meaningful learning experiences.

- Identifies, selects, and modifies instructional resources to meet the needs of the students with varying backgrounds, learning styles, and special needs.
- Assists in assessing changing curricular needs and offers plans for improvement.

Math Specialist

- *Screen and assess* students to establish proper performance level.
- Provide intensive instruction to struggling students individually or in small groups within or outside of the students' classrooms.
- Analyze school and student data and recommend modifications to instruction and interventions for students for meeting and exceeding student achievement goals.
- Monitor student progress and arrange for academic interventions based on formative and summative assessments.
- Collaborate with teachers to ensure student mastery of standards by assisting with data driven instructional planning, integration of technology and implementation of research based strategies.

General

- Maintains effective and efficient record-keeping procedures.
- Provides a positive environment in which students are encouraged to be actively engaged in the learning process.
- Communicates effectively, both orally and in writing, with students, parents, colleagues, and other stakeholders on a regular basis.
- Models professional and ethical standards when dealing with students, parents, colleagues, and community.
- Participates in professional development activities.
- Meets professional obligations through efficient work habits such as: meeting deadlines, honoring schedules, coordinating work with others.
- Performs other duties and responsibilities as assigned by their supervisor.
All work responsibilities are subject to having performance goals and/or targets established as part of the annual performance planning process or as the result of organizational planning.

School Culture:

- Works collaboratively, build strong professional relationships, listen to multiple views and support solution-oriented practices.
- Establishes a structured, positive, and inspiring school culture.
- Creates a culture of equity that values diversity and inclusion.

Required Qualifications:

- Commitment to TCGIS's mission, vision, values & strategic goals.
- Bachelor's degree in subject area.

- Valid Minnesota teaching license in applicable grade level and subject area (and/or a commitment to work with TCGIS and the State Board of Teaching to receive licensure)
- Eligible to work in the United States (and/or commitment to work with TCGIS to receive work permit).
- Dedicated, flexible and supportive of charter school concept.
- Must be a passionate, dedicated, and resourceful teacher.
- A minimum of one year teaching experience.
- Working knowledge of Minnesota Learning Standards.

Working Conditions:

- Physical Ability: Tasks may involve extended periods of time at a keyboard or workstation.
- Sensory Requirements: Some tasks require visual perception and discrimination.
- Some tasks require oral communications ability.

Working Hours:

Regular hours for full-time employees are 7:30am - 3:30pm Monday through Friday. Teachers have one full week off for a fall break, two full weeks off for a winter break, and one full week off for a spring break, along with other federally-recognized holidays. Part Time Hours TBD

Salary/Benefits:

Salary will commensurate with experience. Teachers who regularly work 30 hours per week are eligible for insurance benefits including medical and dental insurance (premiums paid at 90% by employer), long-term life & disability insurance (premiums paid at 100% by employer).

How to Apply:

Interested candidates should submit the following: Cover letter, resume, three references

Send all materials electronically to: employment@tcgis.org

Position open until filled

Twin Cities German Immersion School is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, sexual orientation, marital status, religion, age, disability, or veteran status.