

Twin Cities German Immersion School Job Description

Job Title: Special Education Teacher - Extended School Year (ESY)

Reports to: Special Education Coordinator

Schedule: July 2024, duty days TBD

Twin Cities German Immersion School (TCGIS) is a Minnesota public charter school serving 590 students from Kindergarten to 8th grade. TCGIS is dedicated to its mission of “Innovative education of the whole child through German immersion”. The school remains the largest German language school in North America and has consistently been among Minnesota’s most academically successful schools.

Position Summary:

Under the direction of the Special Education Coordinator, the Special Education Teacher (ESY) develops and provides specialized instruction to meet the unique needs of students with disabilities; Evaluates and assesses student progress against instructional objectives; follows State mandated due process procedures and functions as IEP Manager to assigned students.

Job Duties:

- Provides research-based, specialized instruction to address the instructional goals and objectives contained within each student’s IEP.
- Assesses student progress, and determines the need for additional reinforcement or adjustments to instructional techniques.
- Employs various teaching techniques, methods, and principles of learning to enable students to meet their IEP goals.
- Creates a positive learning experience with emphasis in individualized instruction
- Serves as primary contact for the parent during the Extended School Year program.
- Provides direction, supervision and evaluation of educational assistants as directed.
- Complies with School Board policies and all state/federal rules and regulations.
- Completes all district and state reporting requirements.
- Communicate effectively with students, families, educators, and administrators regarding student interventions and progress.
- Create and maintain a professional working relationship with families and staff.
- Other duties as assigned.

School Culture:

- Work collaboratively, build strong professional relationships, listen to multiple views and support solution-oriented practices.

- Establish a structured, positive, and inspiring school culture.
- Create a culture of equity that values diversity and inclusion.

Required Qualifications:

- Commitment to TCGIS's mission, vision, values & strategic goals.
- Bachelor's Degree in subject area.
- Valid Minnesota teaching license in applicable grade level and subject area (and/or a commitment to work with TCGIS and the State Board of Teaching to receive provisional licensure)
- Eligible to work in the United States (and/or commitment to work with TCGIS to receive a work permit).
- Dedicated, flexible and supportive of charter school concept.
- Must be a passionate, dedicated, and resourceful teacher
- A minimum of one year teaching experience preferred
- Strong working knowledge of Minnesota Learning Standards

Preferred Qualifications:

- Master's Degree or higher in subject area.
- A minimum of three years of teaching experience

Working Conditions:

- Physical Ability: Tasks may involve sitting, standing, crouching, kneeling, etc.
- Sensory Requirements: Some tasks require visual perception and discrimination.
- Some tasks require oral communications ability.

Working Hours:

Regular hours for full-time employees are 7:30am - 12:30pm Monday through Thursday.

Salary/Benefits:

Salary will be commensurate with experience per the Collective Bargaining Agreement.

How to Apply:

Interested external candidates should submit the following: Cover letter, resume, three references

Internal candidates should submit a letter of interest.

Send all materials electronically to: employment@tcgis.org

Twin Cities German Immersion School is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, sexual orientation, marital status, religion, age, disability, or veteran status.